



TERMINAL UNIT

Learn the different parts of the Brahler Terminal Unit.



REQUEST-TO-SPEAK

Learn how to send a request-to-speak and provide mic access to delegates,



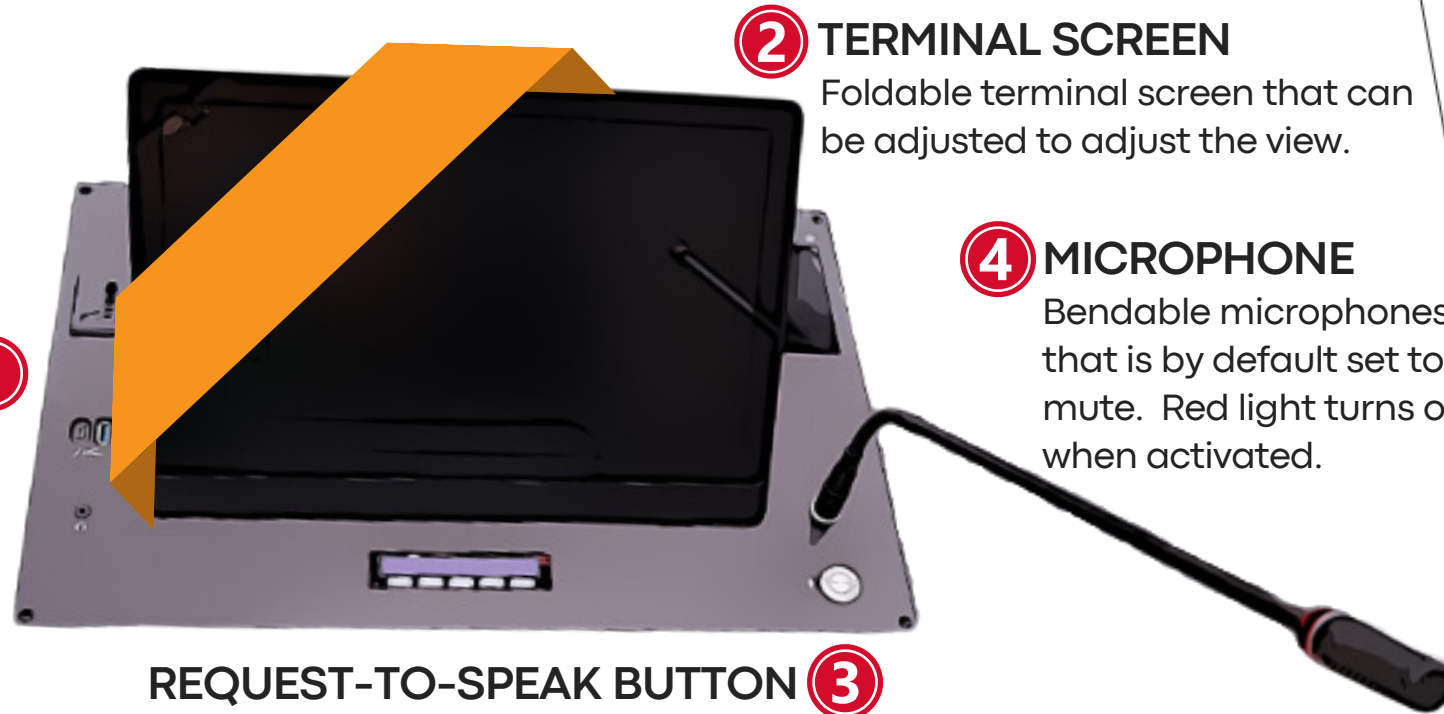
APPLICATIONS

Learn the different applications available in the Brahler Terminal Units.



BRAHLER TERMINAL UNIT

CHARGING PORTS ①
220V, USB C and USB to charge the devices. Please note that this can only charge the device and is not used to transfer data.

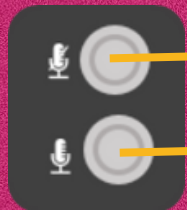


② TERMINAL SCREEN
Foldable terminal screen that can be adjusted to adjust the view.

④ MICROPHONE
Bendable microphones that is by default set to mute. Red light turns on when activated.

REQUEST-TO-SPEAK BUTTON ③
Pressing this button will put the delegate on the queuing list. The Secretary will see the queue on the request-to-speak list.

BUTTONS OF THE CHAIR AND THE SECRETARY



Pressing and holding this button will mute all delegate units. As soon as the button is released, the previously muted delegate units are switched on again.

Pressing the unmute button will unmute the mic of the Chair and The Secretary.



REQUEST-TO-SPEAK



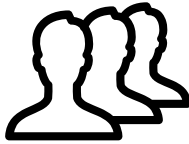
1



RAISING HANDS IS EASY

Press the button to request-to-speak. This is automatically sent to the Chair and The Secretary to see all delegates who intent to speak in a nifty queue.

2



CHOOSE SPEAKER FROM THE QUEUEING LIST

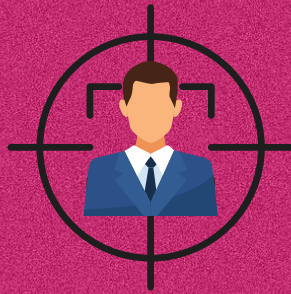
The Chair and The Secretary can see the current queue. They can touch a participant's name to let them speak.

3



MICROPHONE IS ACTIVATED

The microphone of the chosen speaker is activated (red light on) when the Chair and The Secretary chooses their name from the list. Delegate can start to speak without pressing anything.



CAMERA FOCUSES TO ACTIVE SPEAKER

The camera will switch the focus to the active speaker everytime the microphone is used by a delegate.



APPLICATIONS

ACCESS TO APPLICATIONS

- ★ **CHAIR AND THE SECRETARY:** Access to all applications plus document links in the agenda.
- ★ **VPs, BODs, GENERAL COUNSEL:** Access to all applications without links in the agenda.
- ★ **HOT SEATERS, REGULARS:** Access to Seat Map and Help only.



- 1 AGENDA**
The delegate will be able to view the agenda relevant to the session.
- 2 SEAT MAP**
It displays the names of the attending delegates and on the top portion of the screen will show the list of participants who have made a request-to-speak and are waiting for their microphone to be released.
- 3 eBOARD**
The eBoard will display the internal eBoard application.
- 4 BOARDLIB**
Tapping the BoardLib icon will launch the new BoardLib application which is a modernized repository of the approved board documents housed in SharePoint.
- 5 HELP**
Tap the Help icon to see the how-to's in using the terminal units.

